



Office of
Congresswoman Carolyn Cheeks Kilpatrick

Date: 10/21/2008 Cover sheet plus 2 pages
 To: Peg Pearl Office: DC
 Fax Number: _____ Telephone Number: _____
 Re: Carib News Trip
 Urgent For Review Please Comment Please Reply
 Comments: Revised travel form.

From:

- Congresswoman Carolyn Cheeks Kilpatrick
- Kimberly Rudolph Chief of Staff
- Roxanne Scott Executive Assistant/Scheduler
- James M. Williams Legislative Director
- Asi Ofosu Senior Policy Advisor
- Jonathan Campbell Legislative Assistant
- Riley Grimes Legislative Assistant

Washington
 2264 Rayburn HOB
 Washington, DC 20515
 Tel: 202-225-2261
 Fax: 202-225-5730

Detroit
 1274 Library, Suite 1B
 Detroit, MI 48226
 Tel: 313-965-9004
 Fax: 313-965-9006

Wyandotte
 3005 Biddle Street, Room A
 Wyandotte, MI 48192
 Tel: 734-246-0780
 Fax: 734-246-1148

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U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Congresswoman Carolyn C. Kilpatrick

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Carolyn C. Kilpatrick

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: _____

Office address: 2264 Rayburn House Office Building

Phone number: (202) 225-2261

Email address of contact person: CCKilpatrick@mail.house.gov @roxanne.scott@mail.house.gov

Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

Version date 9/2008 by Committee on Standards of Official Conduct

U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Congresswoman Carolyn C. Kilpatrick
2. Sponsor(s) (who will be paying for the trip): Carib News Foundation
3. Travel destination(s): St. Maarten, Na
4. a. Date of Departure and Date of Return: Depart - November 6, 2008, Return - November 9.
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? Yes No
b. If yes, name of accompanying family member: Marsha Cheeks
c. Relationship to traveler: Spouse Child Other (specify): Sister
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? Yes No
b. If yes, check one of the following: N/A - Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: or
(2) Approval for two-nights' lodging and meals is being requested:
If "(2)" is checked, explain why the second night is warranted: _____
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box):
8. Explain why participation in the trip is connected to your individual official or representational duties:
I will participate in a Business Conference to give appropriate Congressional and current legislative perspective on the topic of discussion "U.S. - Caribbean relations"
9. FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: _____

Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515

October 21, 2008

The Honorable Carolyn C. Kilpatrick
U.S. House of Representatives
2264 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip for you and your sister to St. Maarten, N.A. scheduled for November 6 to 9, 2008 sponsored by the Carib News Foundation.


You must complete a Member Travel Disclosure Form and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including attachments. You must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of your annual Financial Disclosure Statement.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act, gifts "of minimal value [currently \$335] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of \$335 received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

However, we would note that since this trip is scheduled to commence after the general election on November 4, 2008 and because officially-connected travel must be related to official duties, it may be questionable whether a Member who was not reelected in the general election should to accept an invitation for a trip that is fact-finding in nature. Arguably, as of that time, the official responsibilities that may justify the acceptance of travel expenses for such a purpose will have come to an end. This consideration generally will not limit the Committee's authority to approve travel of a departing Member to participate substantially in an officially-related event (for example, to give a speech). Please keep this guidance in mind, as you may need to reevaluate your ability to participate in the trip following the election.

The Honorable Carolyn C. Kilpatrick
October 21, 2008
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If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.



Gene Green
Acting Chairman

Sincerely,



Doc Hastings
Ranking Republican Member

GG/DH:pgp

Original Amendment

U.S. House of Representatives
110th Congress

CLERK OF THE HOUSE OF REPRESENTATIVES
2008 NOV 20 PM 1:56

MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM

U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received.

1. Name of Traveler: Carolyn Cheeks Kilpatrick
2. a. Name of Accompanying Family Member (if any): Marsha Cheeks
 b. Relationship to Member/Officer: Spouse Child Other (specify): Sister
3. a. Date of Departure and Date of Return: Depart- Nov 6, 2008, Return- Nov 9, 2008
 b. Dates at personal expense (if any): NONE
4. Itinerary (cities of departure - destination - return): - Attached -
5. Sponsor(s) (who paid for the trip): Carib News Foundation
6. Describe meetings and events attended (attach additional pages if necessary): I participated in a Business Conference to give appropriate Congressional and current legislative perspective on the topic of discussion "U.S. - Caribbean relations."
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
 - a. the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
 - b. the Traveler Form completed by the Member or officer; and
 - c. the Committee on Standards' letter approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (Signify that statement is true by checking box):
 b. If not, explain: _____

9. **TRIP EXPENSES:** Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For Member or Officer:	\$410.00	\$405.00	
For accompanying family member:	\$410.00	\$405.00	

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For Member or Officer:	\$175.00	Registration Fee
For accompanying family member:	\$175.00	Registration Fee

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER:

Charles C. Telpatrub

DATE: Nov. 19, 2008



Carib News Foundation

New York, NY 10018

7 West 36th Street, 8th

Tel: (212) 944-1991: Fax:

14-2089

E-mail:

info@caribnewsconference.com

TO : Congressman Charles Rangel
Congresswoman Donna Christensen
Congressman Bennie Thompson
Congressman Donald Payne
Congresswoman Carolyn Cheeks Kilpatrick

FROM : Karl B. Rodney

DATE : November 18, 2008

SUBJECT : Business Conference Travel Information

The following is the breakdown of the value for the 13th Annual Caribbean Multi-National Business Conference held in St. Maarten, N.A. from November 6-9, 2008.

Airfare	-	\$410.00
Hotel	-	\$405.00
Registration/	-	\$175.00
Transportation		

Total amount of package = \$990.00

Organized by Carib News Foundation. A non-profit project 501-C-3 corporation

Scott, Roxanne

From: carib-desk@att.net
Sent: Wednesday, November 19, 2008 3:37 PM
To: carib-desk@att.net
Subject: Post-Travel information
Attachments: Disclosure information for Business Conference 2008.doc

Please disregard previous e-mail.

Attached is information for the post-travel disclosure form, with regard to the 2008 Business Conference held in St. Maarten, November 6-9, 2008.

Regards

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Patricia Louis
Executive Assistant
NY Carib News
Ph: (212) 944-1991
Fax: (212) 944-2089